

Annual GaRID Board Retreat
LeMeridien Hotel
Dunwoody, Georgia
January 20, 2018

Meeting called to order: 9:40 AM

Board Members in Attendance: Debbie Lesser, Meghan Cowin, Anna McDuffie, Becca Meloy, Amanda Tate, Erika Munro, and Richard Brumberg

General Reports from the Board

A. President: Debbie Lesser

- A. Region II Conference - July 18-20 Gulf Port, Mississippi. A Georgia representative is needed on the committee, Erika Munro is volunteering to participate. Erika will ask the conference how we can contribute and report back to the board. The conference is looking for sponsors and a call for presenters. Debbie will check with Interpretex about attending the conference. Debbie will not be able to attend, due to being out of town. GaRID will send two representatives from the board, Erika and Richard. There is \$1,500 remaining in the budget allocated for conferences (travel, mileage, registration). Reimbursement forms will be filled out and returned to Anna.

B. Vice President: Amanda Tate

- A. Richard has volunteered to be in charge of tallying pro bono hours. Amanda will make sure all the information is transferred from her to Richard.
- B. Amanda will talk to Adam Ledo (Florida RID) for new ideas to bring to the board.

C. Treasurer: Anna McDuffie

- A. Budget discussion
- The 2018-2019 proposed budget will be submitted, along with the minutes, for member review. Please direct any questions to treasurer@garid.org. Budget to be approved by the members during the business meeting at the Membership Appreciation Day, Spring 2018.
 - \$1,000 donation needs to be used by June 30. \$700 will be donated to Camp Juliana. \$300 will be donated to the Region 2 Conference.
- B. Proposed by the CMP committee to pay for the CEU processing online
Sarah Lynn Guillory has requested that all CEUs be processed online, costing \$360 per year. Website Charges line item will pay for online CEU processing as well as our GaRID website. Anna will reply to Sarah Lynn Guillory informing her that her proposal has been approved for CEU online processing, \$29.95 a month.
- C. PayPal - discuss switching to a different service
PayPal charges transaction fees. Wild Apricot already runs our GaRID website. Anna will research discontinuing our account with PayPal and begin the transition to Wild Apricot or Eventbrite for future online transactions.

D. GaRID filed their annual registration with the Secretary of State in a timely manner. Anyone earning over \$600 has to have a 1099 on file. This year we had two presenters that we promptly filed 1099s for.

D. Secretary: Meghan Cowin

Debbie will keep GaRID's plaque of authenticity from RID.

E. Members at Large: Richard Brumberg, Erika Munro, Becca Meloy

Becca: Review Conference

- The goal of the conference committee was to use \$5,000 from the conference savings account above what was brought in from revenue. However, we only used \$1,381.44 from the conference savings due to high attendance.
- Experienced Conference Committee members will be paired with new committee members. Becca will continue to be on the committee for the next conference.
- Anna proposed changing from an annual conference to a biennial conference. The next conference will be hosted Fall 2019.
- Feedback from conference participants was to have GaRID offer more leveled workshops ranging from beginner to seasoned interpreters.
- GaRID would like to find more variety in their presenters and be more well-rounded in their workshops.
- Conferences will be hosted in Atlanta (potentially at LeMeridien each time), workshops will be offered throughout the state.
- Ideas for the next conference - better projectors, lights, room signs
- Katrina and GaRID will both distribute a Survey Monkey for potential future workshop locations and presentation ideas.

Erika: Mentorship

There are 8 people on the Mentorship Committee. February 17 the committee will gather for a meeting to determine a start date and what is needed to get the program running. Erika proposed GaRID offer a workshop on mentorship training focusing on how to provide constructive feedback. This workshop will be included in a MAD.

Facebook - Amanda and Erika will collaborate on keeping GaRID's facebook page up to date. Amanda will update the list of board members on the facebook group. Amanda will set up a facebook educational interpreter group. At MAD the board will discuss the success of this group and the possibility of setting up more groups for other member sections.

Old Business:

Review of Organizational Goals

- Review and Update Policies and Procedures Manual goal has been met.
- Richard will contact Adrienne Clegg to reach out to the deaf community and follow up on deaf community involvement within the newsletter.

New Business:

- A. All Hands On Active Shooter Response. - sponsorship request
 - a. After a board discussion, GaRID is unable to sponsor this event; however, All Hands On is welcome to contact the CMP chair in regards to CEU processing.
- B. Update Members about who to contact about what
 - a. Erika will update the facebook page with this information.
- C. How to get GaRID more active/involved with the Deaf community
 - a. Share community events on the Facebook page
- D. MAD/Weekend

- a. Bill Ross will present a two day workshop April 14-15: Day 1 topic - feedback, Day 2 topic - mentoring. Erika will chair the planning of MAD, details will be finalized by early February. A save the date will be posted on the website and facebook. Non-member MAD fee is \$40.
- b. MAD will be hosted in the Metro area, exact site is TBD. Potential sites: GSU, LeMeridien
- E. Future workshops submitted by the PDC committee
 - a. Amanda will be the PDC committee liaison. The fall workshop will include a business meeting.
- F. Committee Chair / Board Liaison -
 - a. CMP/CEU Committee - Sarah Lynn Guillory & Gina Catalano / Board Liaison: Anna McDuffie
 - b. Social Media Committee
 - i. Newsletter - Adrienne Clegg / Board Liaison: Richard Brumberg
 - ii. Website - Donna Davis / Board Liaison: Anna McDuffie
 - iii. Facebook - Erika Munro
 - c. Professional Development Committee - Katrina Watson / Board Liaison: Amanda Tate
 - d. Conference Committee- TBD / Board Liaison: Becca Meloy
 - e. Mentorship Committee - TBD / Board Liaison: Erika Munro
 - f. Membership Committee - Kelly Spell / Board Liaison: Anna McDuffie

Review of Organizational Goals:

Goal 1 - Relaunch Mentorship Program

- 1. Revise/enhance policies
- 2. Deaf Mentors
- 3. Enhance publicity

Goal 2 - Focused professional development

- 1. Deaf national level presenters
- 2. Vary workshop/conference venues

Goal 3 - Expand Social Media Community/Groups

- 1. Utilize Facebook groups to reach more members

Core Values - Provide information in ASL

Next meeting will be April 14, 2018. The meeting was adjourned at 4:02 PM.

February 14, 2018

The board voted on the following items:

- 1. A new budget
- 2. Review budget for website charges

Both items were approved unanimously.