

GarID General Member Business Meeting Agenda

November 15, 2014, Atlanta, GA

I. Call to Order – President, Erin Salmon -1:12 pm

II. Appointment of Parliamentarian – Keith Smith

III. Approval of Minutes – Secretary, Donna Davis and Members

1. Review of minutes from GarID General Member Business Meeting, (*in conjunction with Free Member Appreciation Workshop*) Warner Robins, GA, June, 2014
2. Stacy Tuttle moved to forgo the reading/review of minutes; motion was seconded by Donna Reeder.
 - Discussion: Diane Lynch stated that she understood time constraints of the meeting, but that she enjoyed hearing about what was accomplished by the organization; Bob Green stated that he was able to review the minutes on his phone, as they were sent to members and conference registrants in advance of the meeting. No further discussion.
3. Vote/approval of motion to forgo reading/review of the minutes by raised hand. 36 voting members were in favor of the motion, 11 opposed; motion carries.

IV. Reports from Board

1. President – Erin Salmon
 - Erin commended conference planners for a great event. She explained that GarID events bring in new members, and she welcomed new members present at the conference.
 - Erin Salmon reported that Membership Appreciation Day (MAD) has been an annual event that has bolstered GarID membership rolls for the past three years. The board in conjunction with Diane Lynch, PDC Chair, has planned these free-to member events; the most recent Membership Appreciation Day was in Warner Robbins in June, 2014.
 - Erin reported that the NAD/RID Region II conference in July was a great success. The membership can expect to see additional similar partnerships between RID and the Deaf Community.
2. Vice President – Hijrah Hamid
 - Several announcements had been sent out to members soliciting nominations for Board positions. Hijrah reported the names of nominees that had been collected:
 - Vice President: Toni Halstead and Amy Peterson (currently MAL 1)
 - Treasurer: Anna McDuffie (completing term as MAL 2)
 - Member at Large position 2: Jeffrey Bigger, Donna Flanders, and Erika Munro
 - Hijrah announced that nominations from the floor and elections would take place during “New Business”.
3. Treasurer – Wendy Sullivan
 - GarID’s financial records were audited by an accountant, and the accountant is willing to continue to provide this service pro-bono to GarID after Wendy has completed her term. The letter from the accountant verifying that the audit was completed and that the financial records are being properly maintained was shared with the membership.
 - The Fiscal Year End income statement (covering July 2013 - June 2014) was presented to the membership. The primary sources of income and expenses were reviewed. The budget was created drawing \$4,000 from reserves to balance the budget. However, GarID generated net income of \$8,000 without the draw on reserves. Member dues, conference registrations and sponsorships exceeded the plan. The Board worked diligently to control expenses and the conference expenses were \$4,000 less than planned. Total net income (including the \$4,000 draw from reserves) was \$12,739.19.
 - The Year-to-Date Income Statement (July - October 2014) was presented. Most of the projected income has been collected (member dues and conference registrations/sponsorships). Most expenses occur later in the fiscal year. The board expects all income and expenses to be in line with the plan.

V. Committee Reports (*given by Board Officer Liaisons*)

Note: *Committee reports were sent via e-mail to the membership and posted on the website on November 6, 2014 to reduce the duration of this meeting.*

There is no “conference committee”. The planners for the “mini” conference were the board members at large.

1. Member at Large 2 – Anna McDuffie

- Conference Report by Anna McDuffie

Anna thanked the following for a successful conference:

1. Conference attendees
2. The many members of the Deaf Community for their attendance
3. Planning team members Ramon Norrod, Amy Peterson and Jeffrey Bigger

6. Damita Boyd for help with so many details, such as turning off the television in the meeting space.
7. Diane Lynch for her proficiency in providing CEU's
8. Jackie Anthony for website assistance
9. Eric McDuffie for donating photography services
10. Four amazing presenters: Brandon Arthur, Amy Peterson, Deb Walker, and Brian Leffler
11. Ten student volunteers in two shifts
12. Interpreters: Donna Flanders and Paul Kelly
13. Keith Smith for Parliamentary services

Erin Salmon asked all persons present who have served as committee members on any GaRID committee to please stand. Erin Salmon commended these members and stated that committee work is critical to the continued growth and success of GaRID.

VI. Old Business (none)

VII. New Business

1. Erin Salmon recognized board members who are completing terms of service: Hijrah Hamid (2 years), Wendy Sullivan (4 years) & Anna McDuffie (2 years)
2. Voting for board positions took place:
 - Vice President (Hijrah Hamid has completed her term of service.)
 - Nominations were solicited from the floor; none were submitted.
 - Nominees, Amy Peterson and Toni Halstead, each gave a short speech
 - Voting took place by written ballot.
***Announcements took place to fill the time when votes were counted. See below.*
 - The new elected Vice President was Amy Peterson.
 - Treasurer (Wendy Sullivan has completed her term of service.)
 - Nominations were solicited; none were presented
 - Anna McDuffie was elected to the position of Board Treasurer by acclamation.

(Keith Smith, Parliamentarian met privately with Erin Salmon and Hijrah Hamid to discuss proper procedure to fill the two vacant MAL positions.)

Erin Salmon announced the result of the discussion with the following explanation: The MAL 2 position is a 2-year position created by Anna McDuffie's completion of term; the MAL 1 position is a 1-year position created by Amy Peterson's election as Vice President. Therefore, the elections will take place separately with all nominees running for MAL 2. The remaining unelected nominees will then run for MAL 1, the 1-year term position.

- Member at Large position 2
 - Nominations were solicited; LaToya Childs nominated Toni Halstead from the floor.
 - Nominees Jeffrey Bigger, Donna Flanders, Erika Munro, and Toni Halstead each gave brief speeches.
 - Members voted by ballot.
***Announcements took place to fill the time when votes were counted. See below.*
 - Donna Flanders was elected MAL 2
- Member at Large position 1
 - Members voted for nominees Jeffrey Bigger, Erika Munro, or Toni Halstead by ballot
***Announcements took place to fill the time when votes were counted. See below.*
 - Jeffrey Bigger was elected MAL 1

VIII. Announcements **

1. During the counting of votes for all four elections above and following elections, the following announcements were made by Board members and those attending the meeting:
 - Erin Salmon announced two upcoming events: StreetLeverage April 17-19, 2015 in Boston, MA and the GAD conference June 17-21, 2015 at Jekyll Island. Erin reminded the membership that GAD membership is \$10 annually; she encouraged members to join.
 - Amy Peterson announced that Deaf Expo is in College Park, Georgia on April 11, 2015, and asked that members avoid scheduling events on this date.
 - Susan Holly announced a fundraiser for Helping Hands for the Deaf, an organization that provides housing and career counseling to low income Deaf individuals. The fundraiser takes place on November 22 from 9:00 – 2:00 in Stockbridge, Georgia and Community Bible Church. The organization is not a religious one, but a humanitarian organization.

- Bob Green announced that nominees will soon be sought to form a Board to govern the 501c3 organization “Total Living Community” that began in the 1980’s with a mission to assist Deaf persons with independent living skills. The by-laws of the organization will need to be re-written and screening processes will need to be delineated for recipients of services.
- Donna Davis announced that while Board work is something she takes pride in, the real work of GaRID happens within committees. Committees welcoming new members are:
 - Conference Planning Committee
 - Website (training provided)
 - Facebook Page management (added by Hijrah Hamid)
 Donna asked that members see a board member to get connected.
- Donna Davis announced a GaRID training during a widely shared school system teacher work day on January 5th, 2015 called “Roadblocks to Literacy” focused on ways in which the educational interpreter can use make an impact on literacy. Presenters are Caryl Williams Love, from Albuquerque, New Mexico, and Jon Shive and the cost to attend is \$55.00 for members.
- Richard Brumberg, IEIS co-leader for six years, was presented with a certificate to recognize his service to the educational interpreter community. Richard announced that Jodi Upton, his co-leader, has stepped up to national leadership as Region 2 representative of RID’s IEIS Member Section. The two new co-leaders of GaRID IEIS member section are Amanda Tate and Fran McLeod, who have both moved up from state regional representative positions.
- Jon Shive announced that the next mentorship session is set to commence in January 2015. Additional mentors are needed.
- Anna McDuffie asks members to take food home with them, as there was a significant amount of leftover food from lunch.

Adjournment -2:24

Addendum to minutes:

The bylaws of the Georgia Registry of Interpreters for the Deaf state that the board positions of president and treasurer include the duties of signing checks for disbursement of funds for the membership organization.

As a result of the elections noted in the minutes above, Wendy Sullivan, former Treasurer who has completed her term of service, shall be removed as authorized signer of both the checking and savings accounts for GaRID. Henceforth, Erin P. Salmon, President and Anna McDuffie, duly elected Treasurer on November 15th, 2014, are now the official signers on the bank accounts for the organization.

Addendum Next Page:
 Year-to-Date Income Statement
 July through October 2014

11:20 AM
 11/02/14
 Accrual Basis

Georgia Registry of Interpreters for the Deaf, Inc
Profit & Loss Budget vs. Actual 103114
 July through October 2014

	Jul - Oct 14	Budget	\$ Over Budget	% of Budget
Income				
CMP - CEU payments	155.00	600.00	-445.00	25.8%
Conference				
Registrations	5,004.31	8,100.00	-3,095.69	61.8%
Sponsorships	950.00	1,900.00	-950.00	50.0%
Total Conference	5,954.31	10,000.00	-4,045.69	59.5%
Fundraisers	22.28	100.00	-77.72	22.3%
Interest	1.81	25.00	-23.19	7.2%
Member Dues	4,349.92	3,750.00	599.92	116.0%
Mentorship	600.00	1,200.00	-600.00	50.0%
Miscellaneous Income	300.00			
Workshop Registrations	316.37	3,000.00	-2,683.63	10.5%
Total Income	11,699.69	18,675.00	-6,975.31	62.6%
Expense				
Accounting Fees	0.00	250.00	-250.00	0.0%
Admin Supplies-Workshops	0.00	50.00	-50.00	0.0%
Admin Supplies - Board	0.00	250.00	-250.00	0.0%
Bank Fees	0.00	25.00	-25.00	0.0%
Board Business	0.00	1,000.00	-1,000.00	0.0%
CMP Fee to RID	0.00	150.00	-150.00	0.0%
Conference Exp				
Hotel Charges Misc	0.00	800.00	-800.00	0.0%
Interpreters	0.00	1,400.00	-1,400.00	0.0%
Other Conf related fees	0.00	1,890.00	-1,890.00	0.0%
Presenter Honorariums	0.00	1,150.00	-1,150.00	0.0%
Total Conference Exp	0.00	5,240.00	-5,240.00	0.0%
Donations (to other orgs)	0.00	200.00	-200.00	0.0%
Member Event	-24.29	1,000.00	-1,024.29	-2.4%
Membership Committee	0.00	75.00	-75.00	0.0%
Mentor Fees	250.00	1,100.00	-850.00	22.7%
Post Office Boxes (2)	62.00	120.00	-58.00	51.7%
Public Relations Com	0.00	50.00	-50.00	0.0%
RID Conference	380.28	3,500.00	-3,119.72	10.9%
Sec of States Fees	0.00	50.00	-50.00	0.0%
Website Charges	513.92	900.00	-386.08	57.1%
Workshops				
Workshop Fees - Other	0.00	2,500.00	-2,500.00	0.0%
Total Workshops	0.00	2,500.00	-2,500.00	0.0%
Workshops-Unplanned Terp Fees	0.00	1,000.00	-1,000.00	0.0%
Total Expense	1,181.91	17,460.00	-16,278.09	6.8%
Net Income	10,517.78	1,215.00	9,302.78	865.7%

These minutes were submitted from Donna Davis, Secretary for Board approval on November 18th, 2014 and were approved by the Board on November 22, 2014.